



St George's School of Health and Medical Sciences

City St George's, University of London

Institute of Medical, Biomedical & Allied Health Education/Centre for Biomedical Education

Lecturer/Senior Lecturer in Biomedical Sciences

Ref: 400-25-R

JOB DESCRIPTION

Post Title	Lecturer/Senior Lecturer in Biomedical Sciences
Grade	SGUL 7/8
Contract type	Permanent
Responsible to	Head of Cell Biology Section, Centre for Biomedical Education, IMBAE
Accountable to	Head of Centre for Biomedical Education, IMBAE
Responsible for	Delivery of teaching and relevant research/scholarship activity
Liaises with	BSc/iBSc/MSci Biomedical Science Programme Directors, Academic and professional services staff

Overall purpose of job

The post holder will be expected to contribute to academic excellence in teaching, assessment, research, scholarship and administration at City St George's, on the BSc/iBSc/MSci Biomedical Science programmes.

The post holder will be expected to deliver broad-based teaching across the field of biomedical science and to deliver high quality research projects for undergraduate and postgraduate students. Experience in delivery of teaching in human physiology at FHEQ 4-6 is essential. Additional experience in developmental biology would be highly desirable. Applicants with expertise in very closely related subject areas will be considered. A working knowledge and experience of student assessment is essential.



We are seeking a post holder with a broad-based track record in delivery of biomedical or other related tertiary courses, and with demonstrable and up-to-date expertise in pedagogy, curriculum development, course design, development of effective teaching resources, and a current knowledge of assessment design.

Applicants should be currently or recently involved in carrying out grant-funded research/scholarship and demonstrate the potential to secure competitive funding and to develop active collaborations across City St George's.

The post holder will be expected to support the strategic aims of City St George's University of London, especially with respect to innovation, effective delivery, interdisciplinary working, excellence in biomedical research, and maximising the quality of the student experience, both within the named programmes and across the wider School.

1. Main Duties and Responsibilities

Teaching

The post holder will be expected to:

- Contribute to curriculum delivery, planning and design, preparation, management, student support, and quality assurance activities.
- Support student learning across all curriculum areas for which they hold responsibility, by providing, or ensuring the provision of accurate and timely information, and delivering high-quality lectures, small-group teaching, self-directed learning assignments and learning resources.
- Support module leads, by providing high-quality assessment items and marking in the curriculum areas for which they hold responsibility, and taking part in blueprinting, standard setting, item analysis and review.

In addition, it is expected that the post holder will assume organisational roles and that the range of their activities will change and expand according to the needs of the programmes. The post holder will be expected to hold a balanced portfolio of activities, drawn from the following:

- Leadership of relevant modules in Years 1-3 of the BSc Biomedical Science programme
- Delivery of teaching and responsibility for assessments on the above modules
- Organisational roles within the Biomedical Science programme
- Contributing to the design, production, and maintenance of course materials and self-directed learning / revision resources
- Acting as a Small Group Tutorial (SGT) tutor for Biomedical Science
- Supervising Biomedical Science Independent Study Projects (ISP)
- Supervising research projects of BSc/iBSc/MSci Biomedical Science and other relevant UG/PG programmes as directed
- Participating in student recruitment activities including admissions, clearing, open days and widening participation events
- Participating in quality assurance, validation, and related processes

Specialist training can be provided in various aspects of teaching and learning skills, and the post holder will be expected to participate as appropriate.



Administration

The post holder will be expected to participate in, and contribute to, the general administration and safe running of the Institute. In particular, the post holder will be expected to:

- Adhere to St George's policies and procedures, and ensure that students, junior staff and visitors do likewise.
- Work with the Head of Institute and the Institute Management Team, to ensure successful implementation of strategic plans.
- Work with the Course Director to achieve the strategic and operational aims of the Biomedical Science programme.
- Undertake professional development in line with St. George's annual workload planning and personal review schemes

Although this is a teaching-focused position, maintenance of research activity is encouraged and supported. Joint appointments with Research Institutes are possible for appointees with good publication records and potential for obtaining and sustaining research funding.

New Lecturers will normally be expected to take the PG Cert in Health and Biomedical Education and complete Module 1 to pass probation. Other academic staff without a teaching qualification should obtain Fellowship/Senior Fellowship of Advance HE (formerly Higher Education Academy) through the in-house framework (SHINE), or take the PG Cert.

It is expected that staff working with St George's School of Health and Medical Sciences, will be involved in our mentoring and tutoring activities, as appropriate, as well as supporting admissions, student recruitment and access and widening participation activities (MMI interviews, Open Days, school visits, clearing etc) where applicable. All academic staff are expected to act as a personal tutor.

You are also expected to undertake other activities appropriate to your grade as directed by your manager. This job description reflects the present requirements of the post. As duties and responsibilities change, the job description will be reviewed and amended in consultation with the post holder from time to time. City St George's, University of London aims to provide opportunities for all its employees to develop the skills required to be successful in their role and to further develop their careers.

St George's School of Health & Medical Sciences, University of London, is committed to the San Francisco Declaration on Research Assessment (DORA) principles.

2. Nature and Scope of Job

The duties and responsibilities should not be viewed as an inflexible specification as they may be varied from time to time in the light of strategic and/or operational developments following discussion with the post holder. The post holder will be expected to work to agreed objectives which should facilitate achievement of the key responsibilities.

Applications are welcomed from individuals committed to:

- The delivery of programs that meet the needs of students and use multiple and diverse teaching and learning strategies effectively, which permit students to access a full range of resources and comprehensive assessment opportunities.



- Achieving successful outcomes for students that provide a wide range of benefits which result in qualifications, jobs and progression opportunities.
- Innovations in curriculum development, course design or the development of teaching materials.
- The use of a range of appropriate learner assessment techniques. Applicants should include evidence of their examination responsibilities.
- Evidence of successful research/scholarship, in the form of scientific publications and participation in grant-funded activities.
- Excellent interpersonal communication between students and staff at all levels.
- Effective time management and coordination/delivery of multiple tasks in a timely manner and to the expected standards.



Person Specification

Criteria	Description	Essential (E) / Desirable (D)	How tested
Qualifications	PhD/DPhil in an appropriate discipline (human physiology or any other clearly relevant area)	E	PQ
Experience	Experience of teaching at FHEQ 4-6 in human physiology or other closely related courses and of creating effective learning resources	E	AF, CV, INT, ST, SS1
	Experience as a supervisor of BSc and/or MSc research projects	E	AF, CV, INT, ST, SS2
	Experience as a tutor in small group teaching situations	E	AF, CV, INT, ST, SS3
	Experience of student assessment	E	AF, CV, INT, ST, SS4
	Experience of teaching and/or research in developmental biology	D	AF, CV, INT
	Formal training in teaching skills for HE	D	AF, CV, INT, ST
	Experience of design/management/evaluation of course modules in the Higher Education sector	D	AF, CV, INT, ST
	Experience of design/management/evaluation of student assessment in the Higher Education sector	D	AF, CV, INT, ST
	Experience as a facilitative tutor, for example in Scenario-Based Learning.	D	AF, CV, INT, ST
Knowledge/ Skills	Human physiology for 1 st -3 rd year students (UK levels 4-6)	E	AF, CV, INT, ST, SS5
	Excellent organisational skills and a methodical approach.	E	AF, CV, INT, ST
	Working knowledge of Microsoft Office packages, email and intranet systems and VLEs	E	AF, CV, INT, ST



	Principles of medical/biomedical education	D	AF, CV, INT, ST
	Working knowledge of current research approaches in human physiology	D	AF, CV, INT, ST
Personal Attributes	Strong interpersonal skills and an ability to build rapport	E	AF, CV, INT
	Highly motivated and enthusiastic	E	AF, CV, INT
	Ability to work on own initiative and meet deadlines	E	AF, CV, INT
	Excellent oral and written communication skills	E	AF, CV, INT
	Ability to work effectively in a team and collaborate with colleagues	E	AF, CV, INT
	Ability to enthuse students and staff	E	AF, CV, INT
	Helpful attitude and an ability to relate / empathise with students and colleagues	E	AF, CV, INT
	A willingness to take on a wide range of tasks and to work flexibly	E	AF, CV, INT

Key:

PQ=Prerequisite Qualification, AF=Application Form, CV=Curriculum Vitae, SS=Selection/Supporting Statements, ST=Selection Test/Presentation, INT=Interview

Note: Elements marked SS (Supporting Statements) in the Person Specification will be highlighted in Step 6 (Supporting Statements) on the online application form. Applicants' answers to Step 6 are an essential part of the selection process. Applicants should write individual supporting statements to demonstrate how their qualifications, experience, skills and training fit each of the elements highlighted in this section.

Applicants should address other elements of the Person Specification in Step 7 (Additional Information). Shortlisting will be based on applicants' responses to Step 6 **and** Step 7. Therefore applicants should complete both sections as fully as possible on the online application form.

3. Date

January 2025



About City St George's, University of London

City St George's, University of London is the University of business, practice and the professions.

City St George's attracts around 27,000 students from more than 150 countries.

Our academic range is broadly-based with world-leading strengths in business; law; health and medical sciences; mathematics; computer science; engineering; social sciences; and the arts including journalism, dance and music.

In August 2024, City, University of London merged with St George's, University of London creating a powerful multi-faculty institution. The combined university is now one of the largest suppliers of the health workforce in the capital, as well as one of the largest higher education destinations for London students.

City St George's campuses are spread across London in Clerkenwell, Moorgate and Tooting, where we share a clinical environment with a major London teaching hospital.

Our students are at the heart of everything that we do, and we are committed to supporting them to go out and get good jobs.

Our research is impactful, engaged and at the frontier of practice. In the last [REF \(2021\)](#) 86 per cent of City research was rated as 'world-leading' 4* (40%) and 'internationally excellent' 3* (46%). St George's was ranked joint 8th in the country for research impact with 100% of impact cases judged as 'world-leading' or 'internationally excellent'. As City St George's we will seize the opportunity to carry out interdisciplinary research which will have positive impact on the world around us.

Over 175,000 former students in over 170 countries are members of the City St George's Alumni Network.

City St George's is led by Professor Sir Anthony Finkelstein.



St George's School of Health and Medical Sciences currently offers a range of employee benefits:

Salary: **£50,694** pa, (pro-rated for part-time staff). The salary range for **CSG 7 (Lecturer)** is **£50,694 – £60,321** and appointment is usually made at the minimum point.

£62,098 pa, (pro-rated for part-time staff). The salary range for **CSG 8 (Senior Lecturer)** is **£62,098 – £69,757** and appointment is usually made at the minimum point.

Hours: 35 hours per week which can be done flexibly in various ways or part time/job share can also be considered. Staff are expected to work the hours necessary to meet the requirements of the role and this will be dependent on the service area.

Annual leave: 30 days per annum. Plus eight UK public holidays and four days when City St George's, University of London is closed (usually between Christmas and New Year). Part time staff receive a pro rata entitlement.

Pension: Membership of competitive pension schemes with generous employer contribution and a range of extra benefits.

[Superannuation Arrangements of the University of London \(SAUL\)](#)

[London Pension Fund Authority \(LPFA\)](#)

[Universities Superannuation Scheme \(USS\)](#)

[National Health Services Pension Scheme \(NHSPS\) \(existing members only\)](#)

Flexible working Flexible working, including part-time or reduced hours of work, opportunities to work from home for many posts, compressed hours and local flexibility in agreeing start and finish times of work.

Travel City St George's, University of London offers an interest free season ticket loan and participates in the [Cycle to Work Scheme](#).

Gift Aid If you would like to make a tax-free donation to a charity of your choice, this can be arranged through our Payroll.

Sports and Leisure Facilities Rob Lowe Sports Centre, situated on the St George's Healthcare NHS Trust site offers exercise facilities that can be utilised by City St George's, University of London staff.

Within walking distance from St George's is Tooting Leisure Centre. Facilities include a swimming pool, gym and various exercise classes. The Centre offers staff an all-inclusive



corporate membership. For more information please contact [Tooting Leisure Centre](#).

Shops and facilities There are a number of shops and facilities situated on site including ATMs, student bar and shop, Pret a Manger, M&S Simply Food store, library and multi-faith room.

Informal enquiries

Informal enquiries may be made via email to: Dr Paris Ataliotis (pataliot@sgul.ac.uk), Head of Centre for Biomedical Education.

Making an application

All applicants are encouraged to apply on line at <http://jobs.sgul.ac.uk> as our system is user friendly and the online application form is simple to complete. Please note that CVs only will not be accepted.

For any accessibility issues please contact hrhelp@sgul.ac.uk

Closing date: **24 February 2025**

Interview date will TBC. As shortlisted candidates will be notified by email, it is imperative that you provide an email address that is accessed frequently.

Please quote reference **400-25 - R**

We are delighted that you are interested in working at St George's School of Health and Medical Sciences. You will be notified of the outcome of your application by email. We aim to respond to all candidates within 5 weeks of the closing date of the vacancy.

